

# INTERNAL QUALITY ASSURANCE CELL

## CATHOLICATE COLLEGE, PATHANAMTHITTA

AFFILIATED TO MAHATMA GANDHI  
UNIVERSITY KOTTAYAM, KERALA

NAAC RE-ACCREDITED A<sup>++</sup> GRADE  
WITH CGPA 3.53 ESTD.1952



### Action Taken Report

Presented by IQAC coordinator on 11.06.2024

Ref: 2<sup>nd</sup> Meeting of IQAC held on 26.03.2024

#### 1. Item 02/02/IQAC/2024: Academic and Administrative Audit (AAA)

##### Action Taken

The format for the Academic Audit of the Department for the academic year 2023-24 and the Action Plan for the upcoming year were circulated among departments and programme reports were also collected from the departments in the prescribed format.

#### 2. Item 04/02/IQAC/2024: Academic collaboration with Indian and Foreign HEI

##### Action Taken

Discussions were made with some foreign institutions. One international webinar on 21<sup>st</sup> century logistics and supply chain management- strategic challenges and solution was conducted in association with Department of commerce on 1<sup>st</sup> March 2024.

#### 3. Item 06/02/IQAC/2024: FYUGP initiatives and the institution's LMS

##### Action Taken

IQAC has conducted one orientation programme for teachers in association with MG University on the implementation of MGU-UGP in the month of April 2024.

Dr. George Thomas  
IQAC Coordinator

Dr. Sindu Jones  
Principal/ IQAC Chairperson



# INTERNAL QUALITY ASSURANCE CELL

## CATHOLICATE COLLEGE, PATHANAMTHITTA

AFFILIATED TO MAHATMA GANDHI  
UNIVERSITY KOTTAYAM, KERALA

NAAC RE-ACCREDITED A++ GRADE  
WITH CGPA 3.53 ESTD.1952



### Action Taken Report

Presented by IQAC coordinator on 26.03.2024

Ref: 1<sup>st</sup> Meeting of IQAC held on 11.01.2024

#### 1. Item 02/01/IQAC/2024: Review of NIRF, KIRF, and AISHE Reports Preparation

##### Action Taken

NIRF, KIRF, AISHE and AKHES reports were submitted.

#### 2. Item 03/01/IQAC/2024 Proposal Submission for Financial Assessment from different agencies

##### Action Taken

A two-day seminar proposal entitled 'Towards Excellence: Advancing Higher Education through NEP-aligned Four-Year Undergraduate Programmes' was submitted to NACC on February 27, 2024. The primary objective of this seminar is to facilitate a comprehensive understanding of the changes introduced by the NEP and their implications for four-year undergraduate programs.

#### 3. Item 04/01/IQAC/2024 Initiatives for NAAC Re-accreditation 2028 and Report Preparation for Ranking

##### Action Taken

New convenors, coordinators, and criterion convenors/coordinators have been elected to prepare for NAAC Re-accreditation 2028 and to compile the report for ranking. A seminar on "Fostering Excellence: NEP-Driven College Readiness" was also conducted for faculty members to introduce the new criteria for NAAC accreditation.

#### 4. Item 05/01/IQAC/2024 Four Year Undergraduate Programmes (FYUGP) Initiative

##### Action Taken

The MGU-UGP Department Committee for the Four-Year Undergraduate Programmes (FYUGP) was established in accordance with M G University Regulation, with the responsibility of coordinating and implementing FYUGP at the department

# INTERNAL QUALITY ASSURANCE CELL CATHOLICATE COLLEGE, PATHANAMTHITTA

AFFILIATED TO MAHATMA GANDHI  
UNIVERSITY KOTTAYAM, KERALA

NAAC RE-ACCREDITED A<sup>++</sup> GRADE  
WITH CGPA 3.53 ESTD.1952



level. Two meetings have been conducted, and a seminar proposal on FYUGP was also submitted to NAAC.

## 5. Item 06/01/IQAC/2024 Innovation and Incubation Activities

### Action Taken

The "CATH Business Innovation and Incubation Centre (CATH BIIC)" has been established. Regular meetings with students were conducted once every two weeks. Orientation program for YIP registration, YIP idea submission drive, and IEDC student leads selection drive were conducted.

## 6. Item 07/01/IQAC/2024 Establishment of Student Level Quality Assurance Cell (SQAC)

### Action Taken

The "Student Level Quality Assurance Cell (SQAC)" was established on February 23, 2024. Ms. Aleena Ann Jacob and Ms. Aleena Anna Cherian were appointed as the SQAC Coordinator and Joint coordinator, respectively. One student from each department has been nominated by HoDs to SQAC. The inauguration of SQAC was conducted by Prof. Harry Cleetus, Former Principal of St. Albert's College, Ernakulam, and NAAC Peer team member. An interdepartmental quiz competition was organized under the auspices of SQAC on March 22, 2024.

## 7. Item 09/01/IQAC/2024 International seminar with Department of Physics

### Action Taken

International seminar with the Department of Physics was conducted on the 22<sup>nd</sup> and 23<sup>rd</sup> of January 2024.

## 8. Item 11/01/IQAC/2024 Feedback Collection and Survey Forms

### Action Taken

Feedback and survey forms for the academic year 2023-24 were generated for various stakeholders.

# INTERNAL QUALITY ASSURANCE CELL

## CATHOLICATE COLLEGE, PATHANAMTHITTA

AFFILIATED TO MAHATMA GANDHI  
UNIVERSITY KOTTAYAM, KERALA

NAAC RE-ACCREDITED A++ GRADE  
WITH CGPA 3.53 ESTD.1952



### 9. Item 12/01/IQAC/2024 Academic and Administrative Audit (AAA)

#### Action Taken

It has been decided to conduct an Academic and Administrative Audit during the month of June, and the AAA format has been prepared.

### 10. Item 13/01/IQAC/2024 Plan for Student-Centric and Faculty Development Programmes

#### Action Taken

Student-centric programs have been conducted to enhance academic benefits for students and to facilitate the updating of teachers' knowledge assimilation in collaboration with various departments.

### 11. Item 15/01/IQAC/2024 Placement Cell Activities

#### Action Taken

The Placement Cell has conducted programs for students on capacity building, skill development, interview skills, etc. Additionally, two placement drives were conducted.

### 12. Item 17/01/IQAC/2024 Department-wise Day Observation

#### Action Taken

Departments have celebrated international and national day observations. Four departments have celebrated National Science Day. Women's Day has been celebrated with various programs under the auspices of the Women's Cell of the college.

### 13. Item 18 /01/IQAC/2024 Any Other Matters with Chair's Permission

#### Action Taken

A media club was established to promote its activities among students and the public through social media, press, and other channels.

Dr. George Thomas  
IQAC Coordinator



Dr. Sindu Jones  
Principal/ IQAC Chairperson

# INTERNAL QUALITY ASSURANCE CELL CATHOLICATE COLLEGE, PATHANAMTHITTA

AFFILIATED TO MAHATMA GANDHI  
UNIVERSITY KOTTAYAM, KERALA

NAAC RE-ACCREDITED A<sup>++</sup> GRADE  
WITH CGPA 3.53 ESTD.1952



## Action Taken Report

Ref: Meeting of IQAC held on 21.07.2023

- IQAC called various committees and conveners involved in the NAAC Peer Team visit. IQAC requested the committees to take the necessary steps required for the same.
- IQAC appointed a campus committee to look after the students and campus prior to the NAAC Peer Team visit.
- New guest teachers were also added to the committees constituted earlier. A few new committees were also formed as per the requirement.
- The conveners and coordinators of the seven criteria have submitted the compiled reports in printout form, bound together.

IQAC instructed the conveners and coordinators to compile the reports during the assessment period, bind them, and submit the compiled printouts.

Dr. Renny P Varghese  
IQAC Coordinator

Dr. Sunil Jacob  
Principal/ IQAC Chairperson



# INTERNAL QUALITY ASSURANCE CELL CATHOLICATE COLLEGE, PATHANAMTHITTA

AFFILIATED TO MAHATMA GANDHI  
UNIVERSITY KOTTAYAM, KERALA

NAAC RE-ACCREDITED A<sup>++</sup> GRADE  
WITH CGPA 3.53 ESTD.1952



## Action Taken Report

Ref: Meeting of IQAC held on 03.07.2023

- The NAAC peer team visit date has been released – IQAC called an urgent meeting of the various committees and coordinators to update the data.
- The canteen renovation has been completed.
- IQAC reviewed the PowerPoint presentations of various departments. All the suggestions have been conveyed to the concerned department.
- The Department of Chemistry signed an MOU with Thanjavur College on March 1, 2023. The Department of Physics signed an MOU with Amal Jyothi College on March 29, 2023.
- The orientation programme for the first-year UG students was conducted on July 10, 2023. The orientation programme for the first-year PG students was conducted on July 13, 2023.
- First-year students were added to the Social Battalion as per the suggestion of IQAC.
- IQAC ensures the proactive functioning of IQAC student representatives led by Aleena Ann Jacob and Anna Cheriyan.

Dr. Renny P Varghese  
IQAC Coordinator

Dr. Sunil Jacob  
Principal/ IQAC Chairperson

